

MEETING MINUTES
INSURANCE COMMITTEE
OF THE LOUISIANA ASSESSORS' ASSOCIATION

WEDNESDAY, DECEMBER 6, 2023
9:00 A.M.

HEMINGBOUGH
10101 HIGHWAY 965
SAINT FRANCISVILLE LA 70775

A meeting of the Louisiana Assessors' Insurance Committee was held Wednesday, December 6, 2023, at 9:00 A.M. during the December Annual Meetings at Hemingbough, located at 10101 Highway 965, Saint Francisville, Louisiana. The following members were present: President Jeffrey Gardner, Vice President Gabe Marceaux, Treasurer Lucien Gauff and Members, Kristin Gonzalez, Richard Kendrick, Keith Maxwell, Heath Pastor, Lawrence Patin, Jimbo Petitjean, Blake Phillips, Bob Robinson, Randy Sexton and Shelia Walker. Absent were members Tom Capella and Rickey Huval. The members in attendance did provide a quorum.

Following the roll call, prayer and Pledge of Allegiance, the Public Comment Period Statement was read and Jefferson Parish Employee Jill Hays noted that she would like to make comments during item 7 on the agenda, specifically to claims related to Mental Health Parity & Autism Spectrum Disorder. The President acknowledged Ms. Hay's request. The first item for discussion on the agenda was the approval of the minutes from the October 17, 2023, meeting. A motion was made by Keith Maxwell to approve the meeting minutes. A second was provided by Jimbo Petitjean and there was unanimous approval.

The next item on the agenda was a brief presentation by the USI Insurance Broker Representatives Conrad Spatz and Dani Winterhalter. The following items were covered:

- 2024 Empower Blood Draw-approval of onsite at the Calcasieu Parish Assessor's office
- Hearing Aid Claims over 1 year-approval to have The Health Plan process
- 2024 Stop Loss Final Renewal-update
- Review of current Plan Document language on processing of claims related to Mental Health Parity & Autism Spectrum Disorder/ABA Therapy

Following a review of the upcoming 2024 Annual Blood Draw program, the broker was requesting approval to hold an onsite draw in Calcasieu Parish, at the Assessor's office, since Lake Charles does not have a LabCorp facility nearby. Keith Maxwell provided a motion to approve the Empower onsite blood draw in the Calcasieu Parish Assessor's office. Shelia Walker offered a second and the motion passed, without objection. All active employees, retirees and spouses, on the plan, in the surrounding area are encouraged to register and schedule appointments for the onsite screening, as there is a minimum of 25 participants.

The Broker then provided the committee with information on 3 Hearing Aid claims which require additional processing. The Health Plan is requesting the Committees' approval since the claims are over 1 year. Approval was provided in a motion by Jimbo Petitjean and a second by Heath Pastor. The motion passed.

An update on the final Stop Loss Renewal was provided to the Committee. The broker provided that there was no change in the 2024 renewal rates as presented in the October meeting. No action was needed by the committee on this item.

There was then a review of the Plan Document language regarding claims related to Mental Health Parity and Autism Spectrum Disorder. The USI Broker representative, Dani Winterhalter explained that our plan does not currently provide coverage for medical and surgical benefits and mental health or substance use disorder benefits or Autism Spectrum Disorder. Keith Maxwell provided a motion to add language to our plan document language for processing claims related to Autism Spectrum Disorder. Richard Kendrick offered a second. There was some discussion, including comments by Jill Hays. Jimbo Petitjean provided a substitute motion to have the language change, 1.) effective October 1, 2023, 2.) match our current plan design for deductible and coinsurance for all three tiers (In Network, Out of Network and Out of Area) and 3.) eliminate any extra limitations on annual and lifetime amounts. A second to the motion was provided by Richard Kendrick and with unanimous approval, the motion passed. Keith Maxwell then provided a motion to add language to the plan document for Mental Health Parity, to mirror the language set for Autism Spectrum Disorder. Jimbo Petitjean provided a second and the motion passed.

The approvals provided for the Calcasieu Parish onsite Blood draw, the processing of the three claims over one year and the Plan Document language changes would all require signed documents. Authorization to sign all necessary documents was given to the Executive Director with a motion by Bob Robinson and a second by Blake Phillips. Without objection, the motion passed.

The committee then discussed claims processed as office surgery and the related co-pay. After some discussion, the committee elected to table any decisions until the January meeting, when additional information will be provided. Keith Maxwell and Richard Kendrick provided a motion and the second to take up the matter in the January meeting.

Earlier in the 2023 Calendar year, the committee adjusted the definition of an eligible dependent to include, in part, *a child for whom the member or his/her legal spouse has been granted legal custody or provisional custody by mandate, or a child for whom the Subscriber or his/her legal spouse is a court appointed tutor/tutrix.* Attorney Sheri Morris provided information on Provisional Custody by Mandate. This type of custody cannot be for a term exceeding one year from the execution of the mandate, and also the mandate can be terminated by revocation by the parent or resignation of the mandatary or 15 days after death of the parent or by qualification of a court appointed tutor or provisional tutor. With consideration of all these stipulations, Ms. Morris recommended that the Committee implement a process whereby the member with such custody, provide documentation, at least 30 days prior to the expiration of the Provisional Custody by Mandate, in order to continue insurance coverage for the child. The committee acknowledged this process and also agreed that the Association Office should create a letter to the member at the time of initial coverage, outlining the procedures and reporting responsibilities of the member.

A brief update on the Opioid Litigation and the Bell Weather Trial was provided, by the Executive Director.

The next item on the agenda was the nomination of an employee representative to fill a vacant position. Kristin Gonzalez nominated Morgan Herring, Ouachita Parish employee, to fill the remainder of her term on the Committee. The committee expressed sincere appreciation for the excellent work and service Ms. Gonzalez provided to the committee for the past three years. The nomination of Morgan Herring, as Employee Representative, to serve January 1, 2024 to December 31, 2025 was accepted with a motion by Jimbo Petitjean and a second by Keith Maxwell. Without opposition, the motion passed.

Mr. Conrad Spatz, USI Representative addressed the committee and announced his retirement, effective December 31, 2023. Mr. Spatz has served as the USI Broker representative for the Assessors' Insurance Fund for over 30 years . His commitment and dedication to provide support to all Assessors and members, is greatly appreciated.

There being no further business properly called to the attention of the committee, the meeting was adjourned, with a motion by Keith Maxwell and a second by Blake Phillips.