

**MEETING MINUTES**  
**INSURANCE COMMITTEE**  
**OF THE LOUISIANA ASSESSORS' ASSOCIATION**

**TUESDAY, JULY 25, 2023**  
**10:00 A.M.**

**LOUISIANA ASSESSORS' ASSOCIATION, SUITE C**  
**3060 VALLEY CREEK DRIVE, BATON ROUGE, LOUISIANA 70808**

A meeting of the Louisiana Assessors' Insurance Committee was held Tuesday, July 25, 2023, at 10:00 A.M. at the Louisiana Assessors' Association Office, located at 3060 Valley Creek Drive, Suite C, Baton Rouge Louisiana. The following members were present: President Jeffrey Gardner, Vice President Gabe Marceaux, Treasurer Lucien Gauff and Members, Tom Capella, Kristin Gonzalez, Richard Kendrick, Keith Maxwell, Heath Pastor, Lawrence Patin, Jimbo Petitjean, Blake Phillips, Randy Sexton and Shelia Walker. Absent were members Rickey Huval and Bob Robinson. The members in attendance did provide a quorum.

Following the roll call, prayer, Pledge of Allegiance, and Public Comment period, wherein no members of the public spoke, the first item for discussion on the agenda was the approval of the minutes from the June 13, 2023, meeting. A motion was made by Keith Maxwell to approve the meeting minutes. A second was provided by Kristin Gonzalez and there was unanimous approval.

Staff Accountant, Anna Wessman, then presented the June 30, 2023 Financial reports. The Financials, including the Budget Comparison, were accepted with a motion by Blake Phillips and a second by Jimbo Petitjean. The motion passed without objection. A summary follows:

	As of June 30, 2023	Current Month this Year	Year to Date this Year
Total Assets	\$ 8,525,797.92		
Total Liabilities	\$ 1,236,342.42		
Total Capital	\$ 7,289,455.50		
Total Liabilities & Capital	\$ 8,525,797.92		
Total Revenue		\$ 1,427,246.71	\$ 8,467,115.39
Total Expenses		\$ 1,250,004.34	\$ 8,021,203.78
Net Income		\$ 177,243.37	\$ 445,911.61

The accountant explained that the Premium Operating account at USBank of \$8,494,499.06 includes reserve funds. The US Bank CDARS accounts were cashed out, as the Operating account was paying a higher interest rate. A current Claims Report was also provided to the Committee.

The next item on the agenda was the presentation of the LAIF Financial Audit and Agreed Upon Procedures Audit, as of the fiscal year December 31, 2022. The reports were presented by Brittany Thames with Hawthorn, Waymouth and Carroll. Both audits were approved by the Board with a motion by Jimbo Petitjean and a second motion by Shelia Walker. All were in favor and the motion passed unanimously.

The next item on the agenda was a presentation by the USI Insurance broker, Conrad Spatz and Dani Winterhalter. The following items were covered:

- 2nd Quarter Medical, Pharmacy & Dental Comparisons
- 2023 Blood Draw Update
- Patient Advocacy Center update
- Cancer Drugs with RxBenefit update
- Formulary Drugs at optimal prices – how the update works
- Plan document language to define dependent

A report of claims for the second quarter of 2023 with comparison to the second quarter of 2022, showed an increase in medical claims of 6.04%, an increase in prescriptions of 2.67% and a slight increase in dental claims of .033%. In network claims are 72.02% of total claims.

A report on high dollar claims, from January to June 2023, provided 4 large claims over \$125,000, which is half of the \$250,000 stop loss level.

A report from RxBenefits was provided, showing Pharmacy Stats. Of the 1,837 employees and dependents, 77% are utilizing the prescription plan. Erinn Beekman, RxBenefits representative, is scheduled to attend the October Quarterly meeting.

A report on the Annual Empower Blood Screening Program was provided. Total member participation was 219, which includes active and retired members and dependents. Results, as a group, were provided on Biometrics, Lipids & Fats in Blood, Blood Sugars, the Critical Call follow-up and Metabolic Syndrome. Members are encouraged to participate in the Annual Blood Screening Program.

In 2022 the Insurance Committee implemented the Patient Advocacy Center program, with HST. The program processes out of network claims or claims not discounted with Cigna, in an attempt to provide savings to the plan. The most recent report reflected a 67% savings.

A brief update on the current processing of Cancer prescriptions and Formulary Drugs was provided by Ms. Dani.

The USI Report was accepted with a motion by Keith Maxwell and a second by Blake Phillips, with all in favor, the motion passed, and the report was accepted.

The Insurance sub-committee provided information and results from the recent survey, which was sent to all married employees participating in our insurance plan. The goal of the survey was to determine how many spouses would be added or changed, to primary coverage with LAA, rather than primary coverage with their employer. Based on the 352 forms that were returned, 48 employees would change their coverage on their spouse from secondary to

primary and 40 employees would add their spouse to our plan as primary. These 40 dependents would be new to our plan. Taking those 40 new dependents into consideration, a comparison of average claims to new premiums generated was provided. The net effect would be expenses or claims exceeding the income or premiums by \$175,000 a year. After some discussion, the committee elected to change the language on the working spouse policy, removing the "requirement" that an employee's working spouse take offered insurance at their place of employment. An employee's spouse can elect to have insurance through their employer only, have insurance with the Assessors' Plan only or have insurance with both. The language will now state that if a working spouse "elects" insurance with their employer, and has insurance with the Assessors' plan, that the employer's insurance will be their primary insurance and the Assessors' Insurance plan will pay as secondary. Keith Maxwell offered the motion to this effect, with Heath Pastor providing a second. There was unanimous approval and the motion passed. A second motion was provided by Keith Maxwell, stating that the effective date of this change is January 1, 2024. A second to the motion was provided by Jimbo Petitjean, with all in favor, the motion passed.

The committee then discussed the current Plan Document's definition of a Qualified or Eligible Dependent. In the April quarterly meeting, recommendations to modify the definition were presented by prior general counsel and these recommendations were reviewed by current counsel, Sheri Morris prior to this meeting. The new language recommended is the standard form and general counsel advised accepting this language. Keith Maxwell made a motion to adopt the changes recommended, redefining an Eligible Dependent in the plan document. Blake Phillips provided a second and the motion passed unanimously.

The next item on the agenda was the presentation and approval of the contract with Daigle Fisse & Kessenich. Ms. Sheri Morris provided the contract and approval was provided in a motion by Tom Capella and a second by Keith Maxwell, with all in favor. An additional motion by Keith Maxwell provided signing authority to the Executive Director. A second was made by Jimbo Petitjean, with all in favor the motion passed, and the contract was approved.

The final item on the agenda was an update on the Opioid litigation, by Stag Liuzza. The committee did not see the need to go into Executive Session at this time, as a brief update on the proceedings was provided by John Young with Stag Liuzza Law Firm.

As other business properly called to the attention of the committee, President/Chairman Jeffrey Gardner requested that the committee review the October quarterly meetings dates and consider moving the meeting from Tuesday, October 24<sup>th</sup> to Tuesday, October 17<sup>th</sup>. Kristin Gonzalez provided a motion to change the meeting date to Tuesday October 17<sup>th</sup>, pending approval by other committees and General Association Membership. Keith Maxwell provided a second and the motion passed.

There being no further business properly called to the attention of the committee, the meeting was adjourned, with a motion by Jimbo Petitjean and a second by Blake Phillips.