

**MEETING MINUTES**  
**INSURANCE COMMITTEE**  
**OF THE LOUISIANA ASSESSORS' ASSOCIATION**

**TUESDAY, JUNE 13, 2023**  
**1:30 P.M.**

**LOUISIANA ASSESSORS' ASSOCIATION, SUITE C**  
**3060 VALLEY CREEK DRIVE, BATON ROUGE, LOUISIANA 70808**

A meeting of the Louisiana Assessors' Insurance Committee was held Tuesday, June 13, 2023 at 1:30 P.M. at the Louisiana Assessors' Association Office, located at 3060 Valley Creek Drive, Suite C, Baton Rouge Louisiana. The following members were present: President Jeffrey Gardner, Vice President Gabe Marceaux, Treasurer Lucien Gauff and Members, Tom Capella, Kristin Gonzalez, Rickey Huval, Richard Kendrick, Keith Maxwell, Heath Pastor, Lawrence Patin, Jimbo Petitjean, Blake Phillips, and Randy Sexton. Absent were members Bob Robinson, and Shelia Walker. The members in attendance did provide a quorum.

Following the roll call, prayer, Pledge of Allegiance, and Public Comment period, wherein no members of the public spoke, the first item for discussion on the agenda was the approval of the minutes from the April 25, 2023 meeting. A motion was made by Keith Maxwell to approve the meeting minutes. A second was provided by Jimbo Petitjean and there was unanimous approval.

The next item on the agenda was a review of the responses to the Request for Proposal and the selection of a new General Counsel for the Insurance Fund. Candidates who responded to the RFP were Blue Williams, Daigle Fisse & Kessenich, Kinchen Walker Bienvenu Bargas Reed & Helm, LLC, Pujol & Irwin and Laura Gail Sullivan. Individual presentations were made prior to the start of the LAIF meeting. After reviewing qualifications, there was some discussion and a motion by Jimbo Petitjean to offer Blue Williams, Daigle Fisse & Kessenich and KWBBRH as the three finalists in the selection process. Kristin Gonzales provided a second and all were in favor. Tom Capella then provided a motion to accept Blue Williams as new General Counsel, with Rickey Huval providing a second. A roll call vote resulted in 3 yeas and 7 nays, and the motion failed. Blake Phillips provided a motion to hire Daigle, Fisse & Kessenich. Lawrence Patin provided a second. After discussion, Richard Kendrick and Jimbo Petitjean provided a substitute motion to hire Valarie Bargas with KWBBRH. A roll call vote for the substitute motion, resulted in 2 abstaining, 3 yeas and 5 nays. The substitute motion failed. The original motion to hire DFK was then brought before the committee and a roll call vote resulted in 2 abstaining, 8 yeas and 0 nays. Daigle Fisse & Kessenich, Sheri Morris and Christina Peck would become the new General Counsel for the Insurance Fund.

As other business brought before the committee, Blake Phillips reported on the Working Spouse Verification Form. The Subcommittee will be reaching out to each Assessor's office, requesting information from individual employees on their current Dependent coverage. Information gathered would be provided in the July Quarterly meeting.

There being no further business properly called to the attention of the committee, the meeting was adjourned, with a motion by Jimbo Petitjean and a second by Keith Maxwell.