

MEETING MINUTES
INSURANCE COMMITTEE
OF THE LOUISIANA ASSESSORS' ASSOCIATION

TUESDAY, JANUARY 24, 2023
10:00 A.M.

LOUISIANA ASSESSORS' ASSOCIATION, SUITE C
3060 VALLEY CREEK DRIVE, BATON ROUGE, LOUISIANA 70808

A meeting of the Louisiana Assessors' Insurance Committee was held Tuesday, January 24, 2023 at 10:00 A.M. at the Louisiana Assessors' Association Office, located at 3060 Valley Creek Drive, Suite C, Baton Rouge Louisiana. The following members were present: President Jeffrey Gardner, Vice President Gabe Marceaux, Treasurer Lucien Gauff and Members, Tom Capella, Kristin Gonzalez, Rickey Huval, Richard Kendrick, Keith Maxwell, Heath Pastor, Lawrence Patin, Jimbo Petitjean, Blake Phillips, Bob Robinson, Randy Sexton and Shelia Walker. With no absences, the members in attendance did provide a quorum.

Following the roll call, prayer, Pledge of Allegiance, and Public Comment period, wherein no members of the public spoke, the first item for discussion on the agenda was the approval of the minutes from the October 25, 2022 meeting. A motion was made by Keith Maxwell to approve the meeting minutes. A second was provided by Blake Phillips and there was unanimous approval.

Staff Accountant, Anna Wessman, then presented the December 31, 2022 Financial reports. The Financials, including the Budget Comparison, were accepted with a motion by Lawrence Patin and a second by Heath Pastor. The motion passed without objection. A summary follows:

	As of December 31, 2022	Current Month this Year	Year to Date this Year
Total Assets	\$ 8,195,622.81		
Total Liabilities	\$ 1,756,456.48		
Total Capital	\$ 6,439,166.33		
Total Liabilities & Capital	\$ 8,195,622.81		
Total Revenue		\$ 1,400,520.14	\$ 16,554,364.20
Total Expenses		\$ 1,616,294.63	\$ 16,869,320.23
Net Income		(\$ 215,774.49)	(\$ 314,956.03)

A review of the current reserve balance, invested in the US Bank CDARS accounts totaling \$7,009,223.01, as of the meeting date, was provided with the financials. A motion was made by Jimbo Petitjean providing the Executive Director and the staff accountant authorization to withdraw or transfer money from the CDARS accountants into the Operating Account if and when needed. A second was provided by Kristin Gonzalez. All were in favor and the motion passed.

Audit proposals from Hawthorn, Waymouth and Carroll, LLC, Certified Public Accounts, were presented to the committee. The proposals included the Financial Statement and Agreed Upon Procedures Audits, including the Compliance Questionnaire, for the fiscal year ending December 31, 2022. A motion was made by Blake Phillips and seconded by Keith Maxwell, to accept both audits, and the accompanying questionnaire. All were in favor and the motion passed.

The next item on the agenda was a presentation by the USI Insurance broker, Conrad Spatz and Dani Winterhalter. The following items were covered:

- Year end 2022 Medical, Rx, Dental & Stop Loss
- Stop Loss Payment Update for 2022
- Rx Rebates Update for 2022
- Empower Health Blood Draws for 2023
- New Medical Location added
- Update on Spousal Forms
- Ideas for Medical Benefit Changes

A report of claims through the fourth quarter of 2022, in comparison with 2021 provided that Medical and prescription costs have increased from years 2021 to 2022. Medical costs have increased by 4.6% and Rx or Prescription costs have increased by 10.3%. In comparison, Dental costs to the plan have increased by 17.4%. A report on Rx Rebate History was provided for the year 2022, with reported rebate amounts for the first two quarters and projected amounts for the third and fourth quarters, totaling \$1,458,815. In network claims are 94% of total claims, providing 69.3% Network savings.

A report on high dollar claims, provided 5 large claims over the \$250,000 stop loss level, with total Claims of \$2,685,273. The stop loss carrier paid \$1,435,273.08, and the plan paid \$1,250,000.

The broker provided information on the 2023 Annual Empower Blood screening. Screenings can be scheduled by members between January 1st and April 14th. Employees and covered spouses are encouraged to participate in the Annual Blood screening. Participation in the past has been around 20%, with hopes of increasing to 40% this year.

Ms. Dani Winterhalter announced that The Ambulatory Orthopedic & Sports Medicine Center in the Northern part of the state has been added as a new medical location, paid as an In-Network Benefit.

There was then an update on the Working Spouse Verification Form. The Association office has been receiving the submission of the Annual Working Spouse Verification Forms, in an effort to provide information to the committee on whether we should eliminate the form and allow all spouses to obtain primary coverage on the Association's Plan, regardless of their own Employer coverage. After some discussion, it was determined that the Committee would need additional information from Assessors and employees before a decision could be made on eliminating the form. Prior to the July Quarterly meeting, the Insurance Subcommittee will formulate questions to ask of each parish office, and after polling the offices, results will be provided to the entire Committee in July. This action was provided in a motion by Keith Maxwell and seconded by Jimbo Petitjean, without objection, the motion passed.

Ms. Dani Winterhalter provided information on a possible enhancement to the Plan, with regards to the recently added Hearing Aids. Professionally installed hearing aid batteries are currently not covered by the plan. A motion was made by Keith Maxwell to cover, non over the counter replaceable hearing aid batteries, at a cost of 80%/20% and no deductible, effective February 1, 2023. Richard Kendrick provided a second and with unanimous approval, the motion passed. The Committee requested that USI provide reporting on all Hearing Aid costs over the next year, to monitor the plan expense.

One additional item brought before the committee was the current definition of an eligible Dependent. Tom Capella provided a motion to have our Insurance attorney bring back to the committee, suggested language to include employees with Legal Custody of a child. A second was provided by Keith Maxwell and all were in favor. The motion passed.

Attorney Rebecca Wisbar provided information to the Committee on her review of the Business Associate Agreement between FBAC, LLA and LAIF. This is an annual agreement, covering the GASB Audit services of FBAC. Authorization was provided to the Executive Director to sign the BAA each year for renewal subsequent to review by the attorney. A motion was provided by Jimbo Petitjean and seconded by Shelia Walker to provide the annual signing authorization. With no objection, the motion passed.

There being no further business properly called to the attention of the committee, the meeting was adjourned, with a motion by Keith Maxwell and a second by Jimbo Petitjean.