

MINUTES OF MEETING

LOUISIANA ASSESSORS' RETIREMENT FUND BOARD OF TRUSTEES

TUESDAY, OCTOBER 23, 2012

**3060 VALLEY CREEK DRIVE
BATON ROUGE, LOUISIANA**

A meeting of the Board of Trustees of the Louisiana Assessors' Retirement Fund was held at 1:30 p.m. on Tuesday, October 23, 2012, at the Louisiana Assessors' Association Office located at 3060 Valley Creek Drive, Baton Rouge, Louisiana. The following officers were present: President Terry Baker, Vice President Glenn Waguespack, Treasurer Lee Brown and Members Erroll Williams, James "Jimbo" Stevenson, Rhyn Duplechain, Richard Earl, James Johnson, Pam Jones, Charlie Henington, Brian Wilson, Stephanie Smith, Louis Hebert, Jimmy Dean and Phyllis Mendoza. Absent were Senator Elbert Guillory and Representative Kevin Pearson.

Following the call to order, roll call, prayer, and Pledge of Allegiance, a motion and second by Erroll Williams and Pam Jones passed unanimously to approve the minutes of the meeting held July 23, 2012.

A motion to accept the August and May financial reports was made by James Johnson, seconded by Louis Hebert and passed with no objections.

Pam Jones entered a motion to accept the 3rd quarter report on refunds, transfers, retirees and deaths. The motion was seconded by Erroll Williams and passed unanimously.

The next agenda item was consideration of the financial audit proposal and audit questionnaire from Hawthorn, Waymouth and Carroll, LLP. A motion and second by Erroll Williams and Pam Jones passed with no objections.

Next on the agenda was a presentation by Bob McManama, Vice President and Client Portfolio manager with Loomis Sayles & Company, one of our money managers.

A motion was made by Pam Jones and seconded by Louis Hebert to add an agenda item to allow Lindsey Hunter, Assistant Attorney General, to present the findings of her research regarding deferred compensation contributions as requested by a special sub-committee of LARF. The motion carried unanimously.

Upon hearing the findings of the Assistant Attorney General, and in conjunction with a presentation made by system actuary, Gary Curran, a motion made by Charlie Henington, seconded by Erroll Williams passed with no objections that effective October 1, 2013 the Assessors' Retirement Plan would no longer accept employer or employee contributions on the employer match for deferred compensation nor would the employer match for deferred compensation be included as earnable compensation or when calculating the final average compensation for retirement benefits unless such amounts had been contributed on prior to October 1, 2013

The next two motions, subject to 2013 Legislative enactment, were entered as follows:

1. Motion by James Johnson, second by Phyllis Mendoza and with unanimous consent to change retirement eligibility for new hires effective October 1, 2013 to 12 years of service and age 60 or 30 years of service and age 55.
2. Motion by Pam Jones, second by Erroll Williams and with unanimous consent to change the accrual rate for new hires effective October 1, 2013 from 3.33% to 3%, but upon reaching 30 years of service and age 55 the accrual rate would revert to 3.33%.

The next agenda item was consideration of a new contract for actuarial services with G. S. Curran & Company, LTD for the 2013 fiscal year whereby the actuary would receive \$39,960.00 payable in monthly installments of \$3,330 in addition to travel outside of East Baton Rouge Parish and with hourly billable services as follows:

Senior Consulting Actuary	\$205/hour
Consulting Actuary	\$185/hour
Technical Assistance	\$125/hour
Benefits Analyst	\$ 85/hour
Administrative Support Staff	\$ 55/hour

Additionally, benefit calculations will be billed as follows:

1. Normal retirement benefit \$125
2. Normal retirement benefit in addition to up to 3 Back-Drop scenarios \$175
3. Estimate of each additional Back-Drop scenario beyond the 3 included in item 2 (based upon same expected retirement date) \$25
4. Requests for estimates of benefits using alternative dates of retirement will be charged separately according to the above outlined rates
5. Review of calculations to determine the extent to which a member's benefit exceeds the IRS Section 415 limits and will be paid from the "Excess Benefit Plan" billed at a rate of \$400 per calculation.

The motion to accept the actuary contract for 2013 was entered by Stephanie Smith, seconded by Phyllis Mendoza and accepted with unanimous consent.

The next agenda item was a presentation by Jonathan Breth with The Bodgdahn

Group, our new Investment Consultant.

An update on district elections for the various Boards and Committees was provided to explain that the election process was moving along well in preparation for voting in December.

A motion and second by Brian Wilson and Charlie Henington passed to accept the following meeting dates for the 2013 year:

January 22, April 23, July 23 and October 22, all meetings to be held at the Louisiana Assessors' Association Office located at 3060 Valley Creek Drive, Baton Rouge, LA 70808 at 1:30 p.m. on the Tuesday dates listed.

There being no further business to come before the Board, a motion to adjourn was entered by James Johnson, seconded by Phyllis Mendoza and passed with no objections.