

MINUTES OF MEETING

LOUISIANA ASSESSORS' RETIREMENT FUND BOARD OF TRUSTEES

APRIL 23, 2013

A meeting of the Board of Trustees of the Louisiana Assessors' Retirement Fund was held at 1:30 P.M., on Tuesday, April 23, 2013 at the Louisiana Assessors' Association Office located at 3060 Valley Creek Drive, Baton Rouge, Louisiana. The following officers were present: President Glenn Waguespack, Vice President Lee Brown, and Members Erroll Williams, James "Jimbo" Stevenson, Rhyn Duplechain, Richard Earl, James Johnson, Charlie Henington, Brian Wilson, Glenda Gaspard, Louis Hebert, Phyllis Mendoza and Irby Gamble. Absent were Treasurer James Laurent, Jr. and Members Stephanie Smith, Senator Elbert Guillory and Representative Kevin Pearson.

Following the call to order, roll call, prayer, and Pledge of Allegiance, on motion by Erroll Williams and second by Louis Hebert, and with no objections, the minutes of the March 27, 2013 meeting were accepted.

The next item on the agenda was the financial report presented by Accountant Anita Owens. A motion to approve the financial report was entered by James Johnson, seconded by Erroll Williams and unanimously accepted.

Next on the agenda was the report on deaths, refunds and retirements presented by Katherine Bertrand, Retirement Benefits Coordinator. On motion and second by Louis Hebert and James "Jimbo" Stevenson the motion carried to accept the report.

Agenda item 9 was a portfolio update provided by D. E. Shaw representative Brendan McDonough.

Agenda item 10 was a report by Investment Consultant Jon Breth of The Bogdahn Group.

Chairman Waguespack proposed to move the July 23, 2013 quarterly meeting to Monday, July 22 at 1:30 p.m. to avoid conflicting with the Louisiana Tax Commission Rules and Regulations hearings. A motion was entered by Louis Hebert, seconded by Irby Gamble and passed with no objections to move the July quarterly meeting of the Retirement Board to Monday, July 22, 2013 at 1:30 p.m.

Agenda Item 9 was a review by system legal counsel Sonia Mallett of retirement legislation being considered in the 2013 Regular Session of the Louisiana Legislature.

Attorney Lindsey Hunter discussed employer contributions to employees' deferred compensation accounts. The Rules currently being promulgated by the Retirement Board reflects the IRS governance which provides that deferred compensation contributions made by employers should not be included in an employees' gross income used for the calculation of retirement benefits. Attorney Hunter recommended the Board adhere to its Rules on this issue once they become final instead of waiting until October 1 to do so.

A motion was made by Erroll Williams and seconded by Charlie Henington to approve a new contract not to exceed \$31,500 for legal services between the Attorney General's office and the Louisiana Assessors' Retirement Fund for the period July 1, 2013 – June 30, 2014. The motion carried with no opposition.

Upon the recommendation of Attorney Mallett, President Waguespack appointed a Legislative Sub-Committee of the Louisiana Assessors' Retirement Fund (LARF). Members of his sub-committee of LARF were given authority to act in the best interest of LARF when attending Legislative Sessions and to make decisions on behalf of the entire Retirement Board, when necessary, whenever pending retirement legislation could impact LARF. Members appointed to the Legislative Sub Committee of the Assessors' Retirement Fund are Lee Brown, Charlie Henington, James Laurent, Jr., Phyllis Mendoza, Glenn Waguespack, Erroll Williams and Brian Wilson.

On motion and second by Louis Hebert and Charlie Henington and with no objections, a motion passed to accept the 2012 financial audit of the Louisiana Assessors' Retirement Fund performed by Hawthorn, Waymouth and Carroll, LLP.

A presentation was made by Connie Stevens of Great West Retirement Services to discuss a contract amendment to the Assessors Self-Directed 401(a) Plan to offer a new investment default. A motion was made by Irby Gamble, seconded by Phyllis Mendoza and passed with unanimous consent to accept a new Guaranteed Interest Fund to replace the current Guaranteed Fixed Fund investment option, which will no longer be offered for new deposits as of August 30, 2013. Under the new default, the current rate is 2.25% with a 1% floor. The motion to accept the new Guaranteed Investment Fund carried unanimously.

Ms. Connie Stevens also discussed another amendment to allow Great West Retirement Services (GWRS) to be the beneficiary record-keeper for all participants in the Assessors' Self-Directed Plan. A motion made by Charlie Henington and seconded by Glenda Gaspard passed with no objections to allow GWRS to be the beneficiary record-keeper for the participants of the Assessors' Self-Directed Plan. Participants are defined as those retirees who have moved either DROP funds from LAMP or Back Drop funds from the Assessors' Retirement Fund into the Self-Directed Plan.

There being no further business to come before the Board, a motion to adjourn was entered by James "Jimbo" Stevenson, seconded by Phyllis Mendoza and passed with unanimous consent.